

TENANT SCRUTINY BOARD

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Wednesday, 18th February, 2015 at 1.30 pm

MEMBERSHIP

Adam Abeid

Carol Bennett

Sandra Bland

Jim Fergusson

John Gittos (Chair)

Michael Healey

Roderic Morgan

Keith Newsome

Barry Stanley (Vice Chair)

Maddie Ullah

Damien Walsh

Jackie Worthington

Please note: Certain or all items on this agenda may be recorded

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A G E N D A

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1			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified.</p>	
2			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
3			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	

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4			MINUTES - 21 JANUARY 2015 To confirm as a correct record, the minutes of the meeting held on 21 January 2015.	1 - 4
5			DISCUSSION WITH EXECUTIVE BOARD MEMBER - NEIGHBOURHOODS, PLANNING AND PERSONNEL, COUNCILLOR PETER GRUEN To discuss with Councillor Peter Gruen the work and ambitions of the Tenant Scrutiny Board including possible future areas for Scrutiny	5 - 6
6			PERFORMANCE REPORT To receive the Board's quarterly performance report	7 - 10
7			ANNUAL TENANCY VISIT - INQUIRY - RECOMMENDATIONS To consider draft recommendations submitted by Board Members	11 - 12
8			REPORT WRITING AND REPORT STYLE To consider how the Board wishes to produce its report on Annual Tenancy Visits and in what style	13 - 14
9			RECRUITMENT To receive information to support future Board recruitment	15 - 22
10			ANY OTHER BUSINESS To consider any other business	
11			DATE AND TIME OF NEXT MEETING Wednesday, 19 March 2015 at 1.30pm	

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			<p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	